

**Agency Report for Treasury Cash Reporting  
Advance Notice of Large Deposits or  
Payments of \$50 Million or More**



**Note to Agencies: Transmit Report by 9:30 AM ET, Monday-Friday. Cash flow projections updated daily by 9:45**

Date of Report

<b>To</b>	<b>Cash Reporting Branch</b> <b>Bureau of the Fiscal Service</b> <b>Room 3068</b> <b>PO Box 1328</b> <b>Parkersburg, WV 26106-1328</b>	Email Address: <b>Cash.Reporting@fiscal.treasury.gov</b> cc: <b>Outlays@treasury.gov</b> <b>stls.forecasting@stls.frb.org</b> Telephone: <b>202-874-9789</b>
<b>From</b>	<div style="margin-bottom: 10px;">Agency Location Code or Defense Station Symbol Number</div> <div style="margin-bottom: 10px;">Contact Name</div> <div style="margin-bottom: 10px;">Telephone</div> <div style="margin-bottom: 10px;">Appropriation Account Title</div> <div style="margin-bottom: 10px;">Appropriation Account Symbol</div> <div style="display: flex; justify-content: space-between;"> <div style="width: 35%;">Description of Transaction</div> <div style="width: 30%;">Payment</div> <div style="width: 35%;">Deposit</div> </div> <div style="margin-top: 20px;">Transaction Settlement Date</div> <div style="margin-bottom: 10px;">Amount</div> <div style="display: flex; justify-content: space-between;"> <div style="width: 35%;">Payment or Deposit Mechanism</div> <div style="width: 15%;">Wire Transfer</div> <div style="width: 15%;">ACH</div> <div style="width: 35%;">Check</div> </div> <div style="margin-bottom: 10px;">If Check Payment, Check Number</div> <div style="margin-bottom: 10px;">If Payment, Payee Name</div> <div style="margin-bottom: 10px;">Address</div> <div style="margin-top: 20px;">If Deposit, Depository Name</div> <div style="margin-bottom: 10px;">Location</div>	